



# CANADIAN SPLENDOUR SCHOOL

## PRIMARY DEPARTMENT

### EXTRA CLASSES CLUB

**EXTRA CLASSES:** The extra classes involve the following;

- a. Working on the specific weakness of the pupil eg: Reading, writing, math, etc.
- b. Explaining to the pupil what has been taught in class that he/she does not understand.
- c. Taking the pupil through some of the things that will be taught throughout the term.

***Below are TERMS AND CONDITIONS governing the extra classes club:***

1. Payments must be made termly.
2. Parents must take an **official receipts** generated from the school system for every payments made from the office.
3. Teachers are not allowed to demand CASH PAYMENTS for extra classes/homework club fees from any parent.
4. Parents must notify the office if they decide to withdraw their wards from the extra classes at the end of the term.

*(Please complete the form below and return it to the office)*

### **AGREEMENT FORM**

I \_\_\_\_\_ parent/guardian

To \_\_\_\_\_ have agreed to the terms and conditions stated above concerning the extra classes.

FEE: GH¢ 150 per Month

PARENT/GUARDIAN: \_\_\_\_\_ SIGN: \_\_\_\_\_

TEACHER: \_\_\_\_\_ SIGN: \_\_\_\_\_